

Arkholme with Cawood Parish Council

Minutes for meeting Monday 5th February 2018 in Arkholme Village Hall

Contact The Clerk Gillian Hodgson 6 Meadoway, Arkholme, LA6 1AT Tel: 015242 21814 gillianhodgson6@gmail.com

Present: Cllrs Graham Jackson-Pitt, David Howarth, Chris Preston, Rachael Gibson, City Cllr Roger Mace, the clerk and 1 member of the public.

1. No apologies for absence were received.
2. Minutes of the meeting held on 4th December 2017 were read, agreed by Cllrs and signed as a true record by Cllr Jackson-Pitt.
3. Clerk's report
 - a) **Co-option of a fifth councillor required urgently** Cllrs and Clerk to leaflet drop contact details list with information regarding meetings in the near future.
 - b) **Street Furniture** repairs and maintenance. 2 parishioners (Messrs DS & BS) have agreed to repair the noticeboard.
 - c) Overgrown trees and bushes on Borwick Lane reported on www.FixMyStreet.com Ref:38936 Forwarded to Grounds Maintenance Team Ref: 369408 Reported by an Email once again.
 - d) Potholes on Docker Lane reported Ref: 38934 2 of the 4 reported had been undertaken. Parishioners have reported the area is now worse than before the repairs were undertaken. Report repeated.
 - e) Water flowing down B6254 near Lane House Farm. Reported Ref 50630 Flood warning signs in place. Blocked gulleys have been cleared.
 - f) Overflowing gulleys on Carus Parik reported on www.FixMyStreet.com
 - g) Invitation to LuneTube to Annual Parish Meeting, Monday 14th May 2018 unable to attend. Clerk to ask James Hodgson, Wildlife Crime Officer.
 - h) Annual rent for Pounds due. Standing Order £12.00 received from Mr Pearson. £12 cash from Mrs Fairhurst. Cllr Jackson-Pitt to meet with Mr Pearson to discuss state of internal wall.
4. **PACT** No crimes reported during October or November 2017. Local crime figures are available at www.police.uk Lancashire Constabulary – Kellet & Borwick. Contact your local neighbourhood team PC3573 Rob Barnsley Community Beat Manager morecambept@lancashire.pnn.police.uk or telephone 101 for non-emergencies.
5. **Finance**
 - a. CHEQUE 559 £30.00 Invoice #001 received from Ian at Bay Horse Hotel, mulled wine and mince pies for 30 for Christmas Carol Singing event agreed by Cllrs. Event well attended by villagers.
 - b. CHEQUE 560 £180.00 G.V.Higton for supplying, dressing and dismantling L.E.D. string of lights for Christmas Tree on village green agreed by Cllrs. Parishioners complimented the part funded festive light display on the donated Christmas Tree, provided by John Tamlin of Docker Park Holiday Homes.
 - c. CHEQUE 561 £110.50 Arkholme Village Hall annual rent agreed by Cllrs.
 - d. CHEQUE 562 £47.00 HM Revenue & Customs PAYE for March payment agreed by Cllrs.
 - e. Setting precept prior to February deadline for application. Cllrs agreed to be directed by advice from Financial Services Manager, Lancaster City Council, in order to achieve 0% increase to parishioners. To request £3,401.00
 - f. Change of bank signatory. Delegate Clerk to limited powers and add a full power signatory. Keep mandate at 2 of 3 signatories required. Cllr Preston to be added as signatory. Forms completed and signed at the meeting. Cllr Preston to take identification documentation to Lloyds branch.
 - g. S137 Donation requests to Clerk before close of day Thursday 25th January 2018 for consideration at the February meeting. Maximum donations no more than £2,528.38 (£7.57 per registered elector – 2011 census 334)

Requests received from Arkholme Children's Parties; Wagtail Parish Magazine; Arkholme PTFA playground; Arkholme Village Hall playing field maintenance; Arkholme Bowling Club; Arkholme Village Hall Trustees furniture replacement; North West Air Ambulance.

CHEQUES agreed by Cllrs: 563 Arkholme Children's Party Committee £100.00; 565 North West Air Ambulance £100.00; 566 Arkholme Village Hall playing field £100.00; 567 Arkholme Crown Green Bowling Club £100.00; 568 Wagtail Parish Magazine £100.00; 569 Arkholme Cof E Primary School PTFA £100.00;

Clerk to contact Lunch Club, Arkholme & District Women's Institute and Wagtail Playgroup & Toddlers.

6. Planning

- a. **17/01481/LB** Listed building application for internal alterations to the ground floor layout for Mrs Julia Gaunt, Storrs Cottage, Kirkby Lonsdale Road, Arkholme, LA6 1BB **Awaiting decision.**
- b. **17/01460/REM** Reserved matters application for the erection of an agricultural workers dwelling with associated access and package treatment plant for Mr&Mrs Cornall, Lane House Farm, Kirkby Lonsdale Road, Arkholme, LA6 1AZ. **Awaiting decision.**
- c. **18/00003/REF** Appeal of planning application 17/00974/FUL Erection of a detached dwelling with associated hardstanding, landscaping and access for Mr & Mrs J Qualtrough, Poole House, Main Street, Arkholme, LA6 1AU **Appeal pending. Awaiting decision.**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

7. **LALC** Meeting held on 29th January 2018. Cllr Howarth apologised as he was unable to attend this meeting. Future meeting dates 26th March, 4th June AGM at Melling, 30th July.

a) Annual Report 2016/17

b) Online Safeguarding training available for Cllrs.

8. Lancaster City Council

9. Lancashire County Council

- a. Parish and Town Council Newsletter Winter 2017 in circulation.
- b. Road closure Aughton Road, Gressingham from it's junction with Borwick Road to Lea Lane Tuesday 2nd January 08:30 to Sunday 4th March 16:30 or until completion.
- c. Road closure The Green, Over Kellet Phase 1 and 2 from junction with Kellet Road to Capernwray Road from Tuesday 30th January 07:00 to Monday 12th February 19:00 or until completion of works.
- d. Countryside Service – New Volunteer Offer – circulate via village Email.

10. Enhancing the village. Interpretation Boards. Cllrs Jackson-Pitt and Gibson to gather ideas. Clerk to find out if planning permission required, health and safety issues and cost of insurance.

11. New and increased bus service through Arkholme on March 5th 2018

12. Community Resilience – Mark Bartlett informed the Clerk that no funding available through Lancaster City Council at present time. Clerk to contact Village Hall Trustees regarding organising an electrician to assess possibility of purchasing a generator for the village hall in the event of long term power outage.

13. Rural Services Network January newsletter circulated electronically.

14. Clerks and Council Direct Issue 115 January 2018

15. Business introduced by Councillors

- a. Cllr Preston requested draft Standing Orders and NALC Financial Regulations hard copies be circulated prior to the next meeting.
- b. City Cllr Roger Mace invited Cllrs and parishioners to a charity dinner in aid of Macmillan Cancer Support and RNLI in Lancaster and District, on Saturday 24th March 7 for 7.30pm in Lancaster Town Hall. Circulated via the village Email.

Date of next meeting **Monday 5th March 2018 at 7.30pm** in Arkholme Village Hall